



## GREENFIELD RECREATION DEPARTMENT

20 Sanderson Street, Greenfield, MA 01301

PHONE (413) 772-1553 ☎ FAX (413) 773-0115

[www.greenfieldrecreation.com](http://www.greenfieldrecreation.com)

[christy.moore@greenfield-ma.gov](mailto:christy.moore@greenfield-ma.gov)



# COVID-19 Safety Precautions General Programs 2021 All Ages

### **Social Distancing**

- Each session enrolment will be limited based on program location.
- Social distancing will be attempted at all times. Tables and chairs will be set-up a minimum of 6 feet apart.
- Arrive, participate, and leave. No congregating in the parking lot, building, fields, courts, or other areas of the facility being used before, during, or following programs.

### **Face Coverings**

- Participants, parents, guardians, staff, and instructors must wear facial coverings at all times, including during active play.
- Participants are allowed to take facial covering breaks, to drink or eat, when they are out of proximity to others.

### **Communication Plan**

- Signage will be posted around the vicinity regarding social distancing, COVID-19 signs and symptoms, and other signage as needed.
- Participants will be notified of any changes via email or phone call.
- Parents/guardians must communicate to the Recreation Department if their child or household member has tested positive for COVID-19.

### **Attendance and Screening**

- Instructors/staff must keep accurate attendance records of participants and parents/guardians present for each program.
- Instructors/staff must conduct health related COVID-19 screenings of each participant before each program.

### **Hygiene Protocols**

- No handshaking, hugging, or close personal contact.
- No sharing of drinks or snacks.
- Person must regularly wash or sanitize their hands:
  - Upon entry and exit from the program.

- In between each session.
- Before and after handling/eating snacks or drinks.
- After sneezing, coughing or nose blowing.
- After using any shared items and equipment.

### **Sanitation Protocols**

- Facility
  - All belongings must be removed and all trash disposed of at the end of each session; nothing can be left behind.
  - Restrooms and program space will be cleaned and sanitized before and after each session.
- Supplies
  - All participants will be asked to bring their own program supplies, such as pens, pencils, and notebooks. Any communal items will be disinfected the end of the session.
  - Any shared supplies will be disinfected frequently.

### **Cooperation with Health Officials**

- The Recreation Department and families are required to cooperate with state health officials and local boards of health and their authorized agents.
- A copy of this plan will be maintained on site.
- Registration rosters with participants contact information will be made available to health officials by the Recreation Department upon request.

### **Health Screenings**

- Instructors/staff will be required to conduct screenings consisting of the following COVID-19 related questions. If a family answers yes to any of the questions, they must be sent home and will be unable to play for that session:
  1. Today or in the past 24 hours, have you or any household members had any of the following symptoms:
    - Fever or chills
    - Cough
    - Congestion or runny nose
    - Sore throat
    - Shortness of breath or difficulty breathing
    - Gastrointestinal symptoms (diarrhea, nausea, vomiting)
    - Fatigue (*Fatigue alone should not exclude from participation*)
    - Headache
    - New loss of smell/taste
    - New muscle or body aches

2. In the past 14 days, have you had close contact with a person known to be infected with COVID-19?

### **Symptomatic Participant**

- If anyone at the program becomes symptomatic, they must leave immediately.

### **Positive Test of COVID-19**

- If a person tests positive for COVID-19, the following plan will be executed:
  1. If COVID-19 is suspected for any participant, the individual (or guardian) must notify the Recreation Office immediately letting the Recreation Director know of a positive test, suspected diagnosis or positive household contact.
  2. The Recreation Director will notify the Health Department immediately. A course of action will be discussed on how to proceed forward.
  3. Contact tracing will begin and the Recreation Director, with the help of instructors, will find out the following information:
    - When symptoms began (either from DPH or family)
    - Determine if the person attended sessions while symptomatic or during the two days before symptoms began
    - The Recreation Director will identify who had close contact with the person who had tested positive for COVID-19 at the program.
  4. The Recreation Department or Health Department will begin contacting those in attendance at the program:
    - **Direct exposure:** Participants will be contacted who have had direct contact with the individual who has tested positive. Exposed personnel must be directed to stay home for at least 14 days after the last day of contact with the person who is sick. If a person subsequently tests positive they will be directed to stay home for a minimum of 10 days from the 1st day of symptoms appearing and be fever free for 72 hours without fever reducing medications and experience significant improvements in symptoms. Confidentiality will be maintained.
    - **No exposure:** The rest of the families registered on the program roster will be notified of the positive test, but will be instructed to consult their family physician.
- ***If a person is asymptomatic and tests positive, isolation may be discontinued when at least 14 days have passed from the positive test if the person is not showing any symptoms.***