



GREENFIELD RECREATION DEPARTMENT

20 Sanderson Street, Greenfield, MA 01301
PHONE (413) 772-1553 ☼ FAX (413) 773-0115
www.greenfieldrecreation.com



Greenfield Winter Carnival Parade of Lights Application



Parade Date & Starting Location:

Friday, February 3rd, 2017 at 6:00pm SHARP. Entries will line up at the Newton School parking lot, 70 Shelburne Road, Greenfield. Line-up begins at 4:30pm. All entries need to be lined up by 5:30pm and completely decorated and ready to go by 5:45pm. The parade will not wait for anyone.

Parade Route:

Right out of Newton School Parking lot. Left from Shelburne Road onto Mohawk Trail/ Main Street. Continue down Main Street. Turn left onto Federal Street. Continue on Federal. Turn right onto Beacon Street. Cross High Street toward Beacon Field. End at Beacon Field along Gerrett and Beacon Streets.

Deadline:

All entry forms must be completed, submitted, and paid for by January 20th. Entries are accepted on a first come- first serve basis. In the event the amount of entries exceeds the amount of space needed for the parade line-up, we declare the parade "full" and accept no additional entries.

Parade Fees:

All parade entries will be required to pay a \$25 fee per entry.

Judging & Prizes:

Judging will take place at Beacon Field at the end of the parade. Awards will be announced in the following categories at the Winter Carnival Award Ceremony on Sunday, February 5th, 3:45pm at Beacon Field. Winners will be notified.

Best and Brightest Award
Artistic Illumination Award
Town Council Award

We Create Community Through People, Parks, & Programs!

Rules & Regulations

1. **WALKERS are NOT allowed** in the parade. ALL participants must be on a float or in a vehicle.
2. **Throwing of any candy or objects is strictly prohibited** for the safety of all parade participants and for the safety of spectators. Anyone violating this rule will be removed from the parade immediately.
3. Entry dimensions should not exceed 75ft long, 12ft high, 12ft wide.
4. All entries must be decorated with a minimum of **500 lights**.
5. Christmas lights should be turned off until vehicle is lined up for the parade. Decorative lights must be off on your way to and from the parade.
6. The content, costuming, and music of all entries must be appropriate for a family audience.
7. During the parade, vehicle headlights **MUST BE TURNED OFF**.
8. No one may get off or on a float or entry once the parade has begun.
9. All movement must be in a continuous forward motion. Stopping or performing in place will not be permitted.
10. No smoking or alcoholic beverages on any parade entry at any time before or during the parade.
11. Fireproof or fire-resistance materials should be used on all floats. A fire extinguisher is recommended to be carried by each entry. All gas-powered generators must have an ABC Fire Extinguisher.
12. Drive safely. Vehicles in the staging area must maintain a safe rate of speed not to exceed 5 mph. Additional vehicles will not be allowed in the staging area due to limited space.
13. Please make sure your vehicle, generator, sound equipment, etc is in good working order. If you stall on the parade route, you will be asked to exit the parade.
14. A written description of your entry is required with the application. It should be informative and complete.
15. The Parade Inspection Committee will be checking each entry at the staging area for compliance to the rules. If any entry is in poor taste or not in compliance, the Committee will have the authority to remove that entry before the parade.
16. **SAFETY COMES FIRST!!!** The parade will commence rain, snow, or shine, but if at any time leading up to or on parade day the weather and/or street conditions are deemed unsafe, the parade will be canceled. That decision will be made by 12:00 pm on February 5th. We will communicate any cancellation via Rec Dept voicemail, email, and social media.



**GREENFIELD WINTER CARNIVAL
PARADE OF LIGHTS PARTICIPATION FORM
FRIDAY, FEBRUARY 3RD, 2017**



PLEASE RETURN TO RECREATION DEPARTMENT BY JANUARY 20TH

CONTACT INFORMATION:

Entry Contact Person: _____

Business/ Organization (if applicable): _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Email: _____

DESCRIPTION OF ENTRY:

Will You Have Music? Yes or No
If So, will it be... Canned or Live

PAYMENT INFORMATION:

\$25 Per Entry. Please make checks payable to the Greenfield Recreation Department.

Release and Waiver Agreement:

I the undersigned do hereby consent to my participation in the voluntary event of the Town of Greenfield Recreation Department. I also agree to forever release the Town of Greenfield, the Recreation Commission, and all their employees, agents, board members, volunteers and any and all individuals and organizations assisting or participating in voluntary event of the Town of Greenfield ("the Releasees") from any and all claims, rights of action and causes of action that may have arisen in the past, or may arise in the future, directly or indirectly, from personal injuries to myself or my team or property damage resulting from our participation in the Town of Greenfield Recreation Department voluntary event. Consent: I hereby consent to and authorize Greenfield Recreation Department the right to publish, reproduce and use for advertising or any other purpose, any photograph, video image, an audio recording or other likeness of myself or my team. I further affirm that I have read this Consent and Release Form and that I understand the contents of this Form. I understand that myself or my team's participation in this event is voluntary and that I am free to choose not to participate in said event. By signing this Form, I affirm that I have decided to participate in the Town of Greenfield Recreation Department's event with full knowledge that the Releasees will not be liable to anyone for personal injuries and property damage I or my team may suffer in the voluntary event.

I agree to abide by the rules and regulations of the Greenfield Recreation Dept Winter Carnival Parade of Lights.

Signature: _____ Date: _____



**Please Contact Recreation Department with any questions:
413-772-1553 Fax 413-773-0115 reco@greenfield-ma.gov
Or mail this form to:**

Greenfield Recreation Department, 20 Sanderson Street, Greenfield, MA 01301

